

Policy Manager (m/f)

Alliance for Financial Inclusion (AFI)

Country of assignment and location

Thailand, Bangkok

Project / Field of activity

In September 2008, GIZ established the Alliance for Financial Inclusion (AFI) with funding from the Bill & Melinda Gates Foundation. AFI is the first global knowledge-sharing network designed by and for financial sector policymakers and regulators to identify and implement proven and successful policy solutions that have delivered tangible results. AFI supports its members in policy development and implementation by using a peer-to-peer learning approach, facilitating online and face-to-face exchanges, regionally and globally, supported by grants and policy research.

Within three years, AFI attracted a diverse membership base that is now 85 institutions strong. AFI has also cultivated relationships with external partners and developed a voice on the global stage, evidenced most notably by its G20 relationship and input to global standard setting bodies. In 2012 and 2013, AFI will further enhance its services to the members, deepen the network activities, explore ways to further promote innovative policy solutions for financial inclusion, and strengthen its positioning in the global financial inclusion policy arena.

Responsibilities

The Policy Manager will report to the Director of the Financial Inclusion Policy Unit (FIP). He/she will be mainly responsible for supporting policy analysis, grant making to members, member engagement, production of knowledge products, and facilitate knowledge management for the AFI network. He/she will interface with the Communications Team, Monitoring and Evaluation Specialist and actively support the strategic vision of AFI and the FIP Unit in particular, and ensure the functionality of internal work flows.

His/her responsibilities include but are not limited to the following:

- Assist developing country policymakers in analyzing and documenting financial inclusion policy success stories.
- Analyze member policy trends and track policy innovations and trends in global financial inclusion policy for the AFI management unit.
- Capture lessons learned from AFI network and high-level policy dialogue as author of AFI GPF (Global Policy Forum) reports, other conferences, and survey on AFI member financial inclusion initiatives.
- Participate in and present at relevant events sharing and disseminating insights and knowledge from the AFI network.
- Identify, conceptualize, and manage the development of AFI policy knowledge products and case studies, including lessons learnt from grants. Assure the quality of AFI technical written products, multimedia content, official statements on financial inclusion policy solutions.
- Together with members, maintain up-to-date knowledge relating to financial-sector policy reform, especially in the field of AFI's core policy areas and identify new crucial areas in need of support
- Facilitate one AFI Working Group (WG), including direct support to the WG chair, taking the lead in organizing WG meetings, managing expert input to the WG, and coordinating WG output with the overall AFI learning agenda
- Engage with members on policy-related issues, including financial inclusion strategy development and implementation, specific policy solutions and peer reviews and discussions.
- Screen incoming grant proposals and prepare grant-making documents such as the Proposal Analysis and Recommendation (PAR) and Concept Note Review.
- Keep close relationship with grantees and potential grantees. Follow-up with negotiations and grant agreements.

- Provide support to potential grantees in preparing short-term and long-term grant proposals if required.
- Manage on-going grants as well as monitor and evaluate the process, including on-site visits to grantees.
- Ensure that the grantee reports (including progress reports) are in alignment with AFI's standard and format.
- Monitor grant pipe-line progress, update the grant-tracking tool and grant overview document.
- Support the administration duties / logistics of grants and the exchange visits when required.

Qualifications

You have an advanced university degree in economics, political sciences or other relevant qualifications. You are familiar with and passionate about development and financial inclusion policy issues. Having worked in policymaking institutions in developing countries (e.g. central bank, bank supervision authority or ministry of finance) with expertise in consumer protection, agent banking and mobile financial services and/or working in a grant-making environment is an added advantage. You are an inspiring, strong team player and consensus builder, and you have significant interpersonal skills. You have sound knowledge of socio-economic conditions in several countries and have excellent analytical skills using both qualitative and quantitative analytical tools and techniques. You are very well organised and have excellent writing and communication skills. You are fluent in English and proficient in French Another language (e.g. Spanish is an added value).

Duration

2012, March - 2013, August (with possibility of extension)

Benefits offered

With an international remit and a multicultural working atmosphere, we are successful because we share knowledge across disciplinary frontiers. Your professional and personal development is important to us. Whether it is the multifaceted day-to-day challenges in one of our partner countries or the considerable scope for applying creativity in your work - there are plenty of good reasons to join our motivated team.

Application deadline

Please do not hesitate to apply until 26th February 2012

Notes

Please note that we basically can only receive and process applications sent via our e-recruiting system. Should you not be able to do so, please contact the person named in the job advertisement. To enable us to assess your existing skills and qualifications as part of our internal selection procedure, please complete the questionnaire on your competences when you apply online. After submitting an application, please check your spam/junk folder regularly for incoming messages, as emails from our e-recruiting system are treated as spam by some providers. We welcome job applications from people with disabilities.

The company / The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH was formed on 1 January 2011. It brings together the longstanding expertise of DED, GTZ and InWEnt. For further information, please go to www.giz.de.

Your application / Please note that we basically can only receive and process applications sent via our e-recruiting system under www.giz.de/en/jobs/3109.html. Please enter **Job-ID 9317**. There you can find also more information about the position.