



DONOR CONSULTATIVE COUNCIL

TERMS OF REFERENCE

Section 1. Establishment

1.1 The Alliance for Financial Inclusion (AFI) is the world's leading organization on financial inclusion policy and regulation. Established as a member-owned network under the International Organizations (Privileges and Immunities) Act 1992 of Chapter 485 of the Laws of Malaysia, AFI promotes and develops evidence-based policy solutions that help to improve the lives of the poor. Together, AFI members comprising more than 100 financial inclusion policymaking and regulatory institutions from over 90 countries are working to unlock the potential of the world's two billion unbanked through the power of financial inclusion.

1.2 According to Article 18.2 of the AFI Articles of Association, AFI may integrate external (non-AFI Member) perspective, expertise, and informal advice into the governance structure of AFI through the establishment of advisory councils.

1.3 In July 2016, AFI Board of Directors ("the Board") unanimously approved the establishment of the AFI Donor Consultative Council ("the Council") as a platform for AFI's donors to engage in focused discussions to exchange and express views on the shared vision and mission of the AFI Network.

Section 2: Objective and Purpose

2.1 The Donor Consultative Council brings together government donors, public donors, private organizations and foundations in a public-private partnership with shared interest in the horizontal and cooperation approach of advancing financial inclusion at regional and global level.

2.2 The Donor Consultative Council provides consultative advice to the AFI Management Unit to promote sustainable value to AFI members with the goal of achieving AFI's vision, particularly focusing on the sustainability of AFI, as well as resource mobilization and financial support for AFI's programs and activities.

Section 3. Membership

3.1 The Donor Consultative Council may comprise of multilateral and bilateral organizations, government and public entities, and private organizations which have entered into a funding partnership or arrangement with AFI.

3.2 "Donors" are defined as parties that provide financial support channeled towards funding AFI's core expenditure, or earmarked for specific programs or activities. Donors may also include entities which provide technical expertise further to financial support.

3.3 The Board of Directors may select and appoint a maximum of five members to the Donor Consultative Council based on the following criteria:

- (a) Significance of funding amount;
- (b) Tenure of funding;
- (c) Purpose of funding;
- (d) Alignment with AFI's mandate and strategic objectives; and
- (e) Any other criteria as may be decided by the Board of Directors.

3.4 The membership term of a donor on the Donor Consultative Council is based on the tenure of the funding partnership or cooperative arrangement entered into between AFI and the donor.

Section 4. Meetings and Interactions

4.1 A meeting of the Donor Consultative Council is convened once a year. Meetings of the Council shall be coordinated by the AFI Management Unit. Current members of the Donor Consultative Council or the AFI Management Unit may invite prospective donors to attend the meeting.

4.2 The Council may receive reports from the AFI Management Unit to support its activities. The Donor Consultative Council shall have access to AFI's annual report, corporate plan and any other reports as may be relevant for the Donor Consultative Council to carry out its roles and responsibilities effectively.

4.3 All meetings of the Donor Consultative Council shall be recorded and minutes of the meeting shall be distributed to all members. The minutes of the meeting shall be approved by the Donor Consultative Council members by circulation following meeting and retained in the permanent records of AFI.

4.4 The annual meeting of the Donor Consultative Council shall be chaired the Chair of the Council elected amongst the members. The designated chairperson for the meeting shall submit a summary report to the Board of Directors following each meeting.

Section 5. Secretariat

5.1 AFI Management Unit shall provide secretariat services to the Donor Consultative Council. In addition, AFI Management Unit shall designate a liaison person to facilitate the liaison between the Donor Consultative Council and AFI Management Unit.

5.2 The Secretariat shall communicate with Council members via email correspondences, or any other means of communication such as telephone calls to facilitate its work. The Secretariat shall maintain relevant contact details of each Council member.